



## Change in Personal Details Form

(Please complete the form only where changes have occurred)

### Please select the applicable Registered Training Organisation

Everthought College of Construction (RTO Code: 51681 CRICOS Code: 02898C) Everthought Education (RTO Code: 32438) 

Student Name		Date Of Birth	
Student Number		Date Of Change	

Please record any changes to your student details below

Address		
	Suburb:	Postcode:
Phone		
Email		
Emergency Contact Name		
Emergency Contact Phone		
Relationship to Student		
Agent Name		
Agent Contact Number		
USI Number	If you do not have one or forgot, please go to <a href="http://www.usi.gov.au">www.usi.gov.au</a> to find/create one.	
Other Changes		

### Student Declaration

I declare the information I have provide in the form is true and correct

Student Signature:	Date:
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### Office Use Only

#### Receiving Officer Details

Name		Position	
Signature		Date	
Where applicable has the following been actioned?		Date	Signature
Student management system updated	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		
PRISMS updated	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A		